

We will address questions at the end of session. Please enter questions into the Chat.

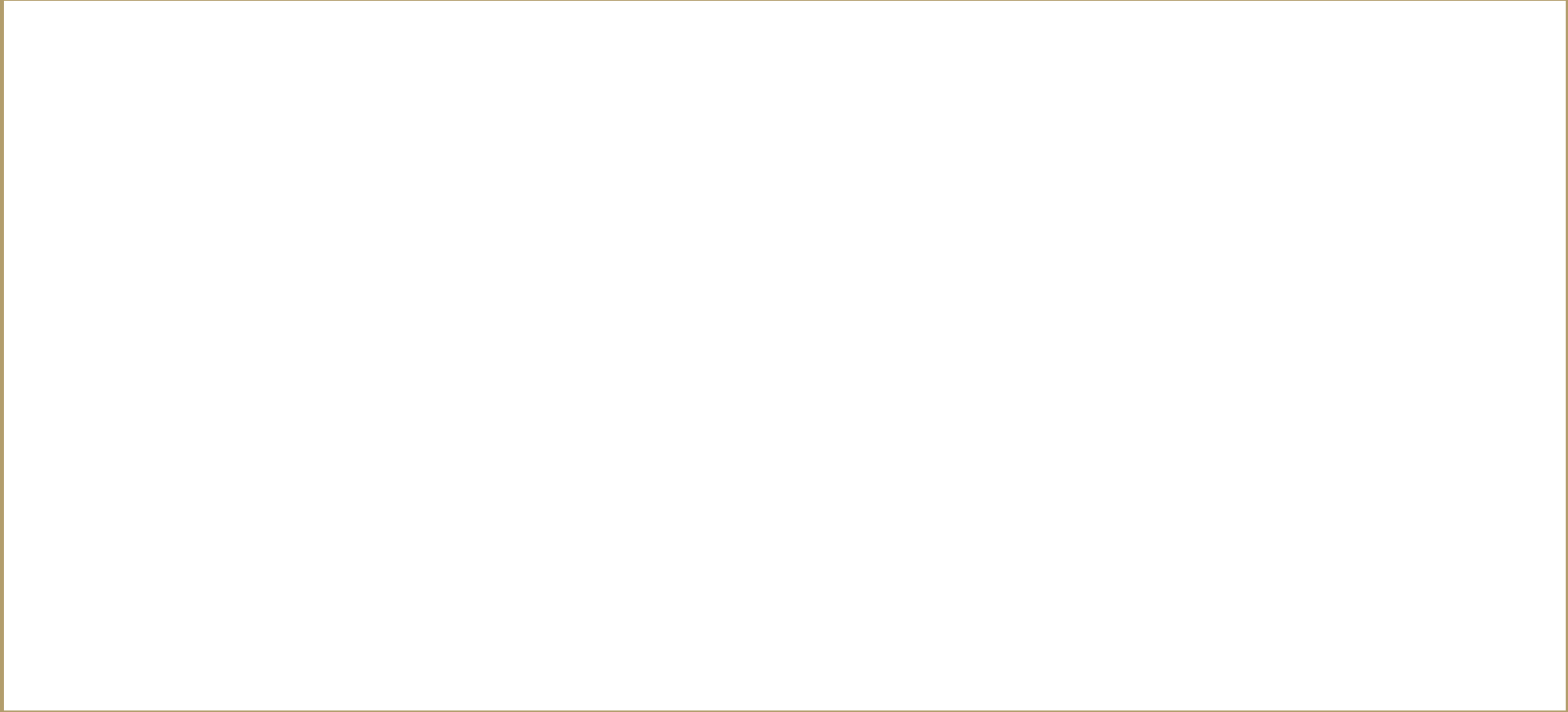
Everyone should have the following three addendums to refer to:

- 1) Risk Assessment Form**
- 2) Subrecipient Invoice Checklist**
- 3) Subrecipient Invoice Payment Process Flowchart**

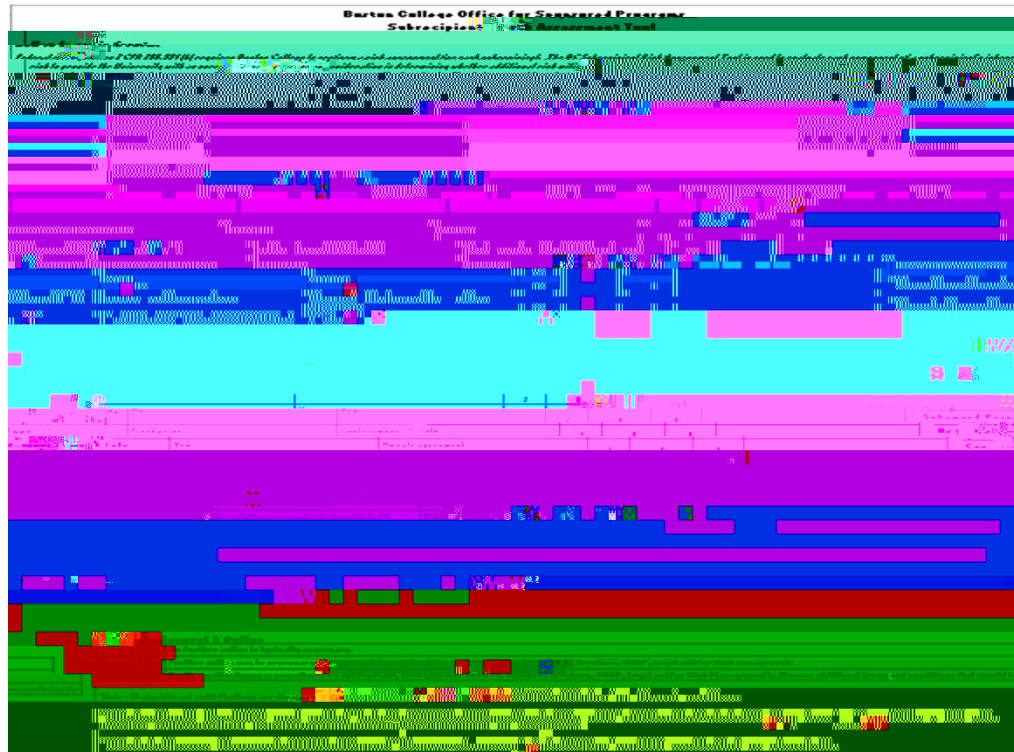
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Backstory



Redesigned Risk Assessment Form & SOPs





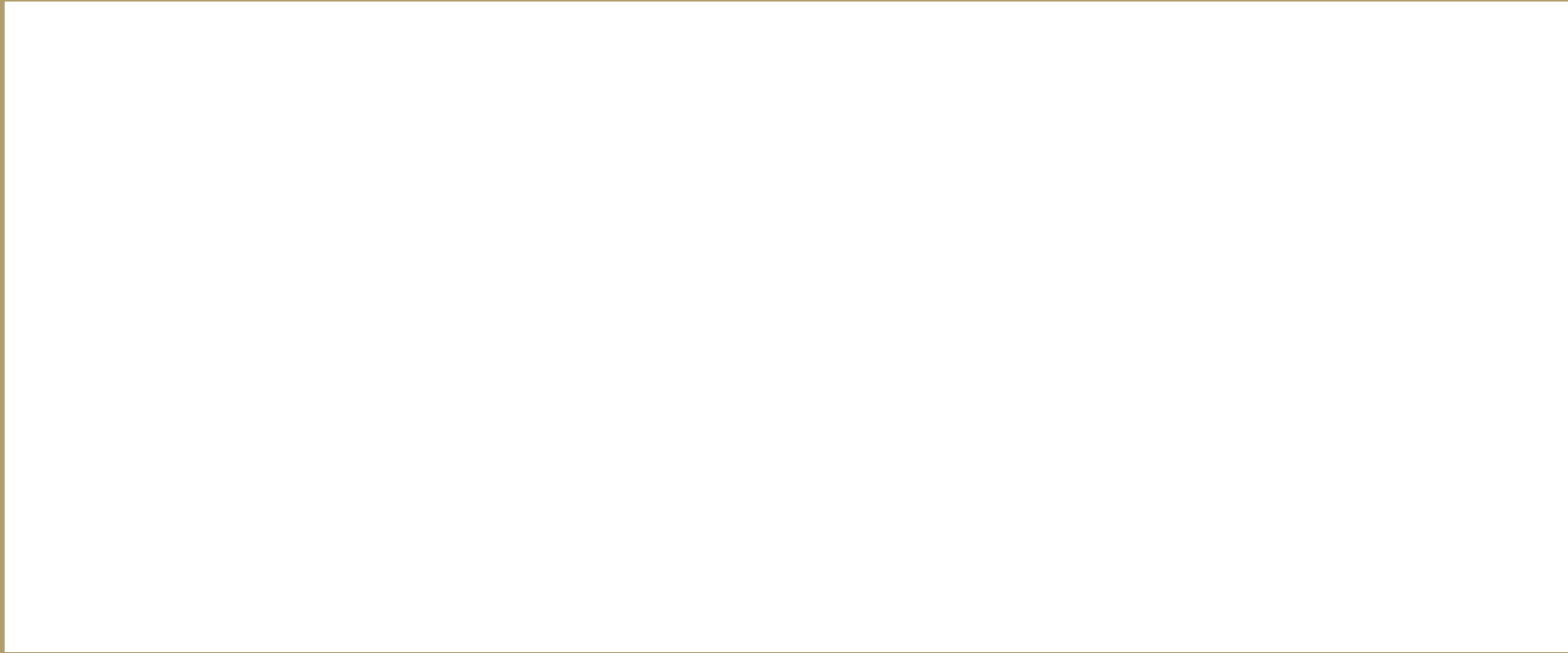
Steps of Subrecipient Invoice process



Templated Invoice to be included on Subrecipient Letterhead

The image shows a screenshot of a templated invoice from SAM.gov. The table below represents the visible content of the invoice template.

EXPENDITURE CATEGORY		CURRENT PERIOD DOLLARS
	Wages	
	Fringe	
	Materials & Supplies	
	Domestic Travel	
	Foreign Travel	
	Capital Equipment	
	Contractual	
	Tuition Remission	
	Other	
	Direct Costs	
	Indirect Costs	
	Total	





Wrap Up

